

From: Labor Relations Office@CalRecycle <LRO@calrecycle.ca.gov>
Sent: Friday, June 19, 2020 8:37 AM
To: Bianca Petzold <bpetzold@capsscscientists.org>
Subject: Positive COVID-19 test at 801K (notification sent to Excluded Employees on June 18, 2020)

Ms. Petzold,

We issued a statement to all staff at the 801 K Street work location. Below is a copy of the communication.

Please let me know if you require additional information.

Jeanette Jennings

Labor Relations Officer – Administration, Finance & Information Technology Services Division
CA Dept. of Resources Recycling and Recovery (CalRecycle)
1001 I Street MS 19A
Sacramento, CA 95812-4025
☎ (916) 341-6505 | 📠 (916) 319-7449 | ✉ Jeanette.Jennings@CalRecycle.ca.gov



From: Keck, Sarah@CalRecycle <Sarah.Keck@CalRecycle.ca.gov>
Sent: Thursday, June 18, 2020 6:09 PM
To: CalRecycle - All 801K Staff <All.801K.Staff@calrecycle.ca.gov>; CalRecycle (AFIT-ASB) Business Administration Section <ASB_BusAdmin@calrecycle.ca.gov>
Cc: Daniels, Sharmane@CalRecycle <Sharmane.Daniels@calrecycle.ca.gov>; Wilkinson, Joshua@CalRecycle <Joshua.Wilkinson@calrecycle.ca.gov>; Valadez, Noah@CalRecycle <Noah.Valadez@calrecycle.ca.gov>; Jennings, Jeanette@CalRecycle <Jeanette.Jennings@calrecycle.ca.gov>; DaRosa, Ken@CalRecycle <Ken.DaRosa@calrecycle.ca.gov>
Subject: Positive COVID-19 test at 801K

Good evening~

We have just learned that a non-CalRecycle employee located at Renaissance Tower (801 K street) has tested positive for the COVID-19 virus.

The individual was last in the building on June 16th, for about half an hour, on floors 18 and 21. The purpose of this email is to notify you that if you were on these floors, you may have potentially been exposed to COVID-19 and you should self-monitor for symptoms such as fever, coughing and shortness of breath for a period of 14 days and can continue to report to work. Should you become symptomatic, you should contact your health care provider and stay home.

In response to this positive result, the tenant is taking the necessary measures under the direction of the local public health department in response to COVID-19.

We understand that these uncertain times can cause anxiousness and concern. Therefore, we would also like to remind you that as a State of California employee, you and your eligible dependents have access to the Employee Assistance program (EAP). It is offered at no charge to the employee and provides a valuable resource for support and information during difficult times, as well as consultation on day-to-day concerns. EAP is an assessment, short term counseling, and referral service designed to provide you and your family with assistance in managing everyday concerns. More information can be found by visiting the [EAP webpage](#).

Please remember, as with any virus, the California Department of Public Health reminds everyone that there are a number of steps individuals can take to protect themselves and those around them:

- Wash your hands with soap and warm water regularly.
- Cover your cough or sneeze with your sleeve, or tissue. Dispose of tissue and wash your hands afterward.
- Avoid touching eyes, noses or mouth, especially with unwashed hands.
- Avoid close contact with people who are sick.
- If you experience respiratory symptoms like a cough or fever, stay home.
- If you experience symptoms of COVID-19 (cough, fever, shortness of breath), call your health care provider or local health department
- We encourage you to stay informed by visiting the Centers for Disease Control and Prevention website [here](#) and the California Department of Public Health website [here](#). Both websites are updated daily with the latest information and advice for the public.

We will communicate any updates we can as we receive them.

Thank you~

SARAH KECK

| [CalRecycle](#) | Deputy Director of Administration, Finance and IT
| office: 916.341.6177 | email: Sarah.Keck@CalRecycle.ca.gov

Please consider the environment before printing this email

CONFIDENTIALITY OF INFORMATION NOTICE: This email and any attachments thereto contain private, confidential, and privileged information from the State of California. It is solely for the use of the intended recipient(s) and may not be forwarded to other email addresses. Unauthorized interception, review, use, or disclosure of this email (or any attachments thereto) is strictly prohibited. If you are not the intended recipient, please contact the sender immediately and destroy all copies of the communication.